

APPENDIX A MEETINGS, WORKSHOPS & AGENDAS

MEETINGS & WORKSHOPS

Below is a sample of the major planning meetings and professional development workshops that took place between June 8, 2010 and October 29, 2010:

June 8, 9:30-12:30: Initial proposal of curriculum redesign and planning meeting with Pat

June 15, 9:00-12:00: Planning meeting to prioritize redesign components with Pat and Andrea

June 28, 10:30-4:00: Professional development and program redesign. *Detailed agenda below.*

June 29, 9:00-4:00: Professional development and program redesign

June 30, 9:00-4:30: Professional development and program redesign

July 14, 12:15-3:45: Planning meeting and lesson plan redesign with Pat and Coordinators

July 16, 9:30-2:00: Planning meeting, review recommendations of redesign

July 22, 8:45-4:00: National Literacy Project Professional Development. *Detailed agenda below.*

July 28, 9:30-5:15: Professional Development with coordinators, including *QRI*

September 24, 9:00-12:30 Professional Development, check-in on implementation

October 29, 9:00-12:30 Professional Development, check-in on implementation

SAMPLE AGENDAS

AGENDA: JULY 22

- Overview of revision process
- Components of literacy
- Comprehension strategies: reading strategies, read aloud, lesson plan
- Reader's Theater
- SSB Icons

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AGENDA: GIRLSTART CURRICULUM REDESIGN

June 28th

- ☞ Our goals and purpose
- ☞ Overview of consultant's observations
- ☞ Additional Input
- ☞ Rationale: Components of Literacy
- ☞ Qualities of Strong, Smart and Bold
- ☞ Additional input
- ☞ Comprehension Strategies (if there is time)
- ☞ Additional concerns/wrap up

June 29th

- ☞ Thoughts and reflections (more input)
- ☞ Comprehension strategies
- ☞ Lesson planning for read alouds
- ☞ Additional concerns/wrap up

June 30th

- ☞ Introduction to new program components:

Reader's Theater, *Words Their Way* and *Qualities of SSB*

- ☞ Work on weekly schedules to ensure 1 hour of literacy a day
- ☞ Develop a year long scope and sequence
- ☞ Begin to select and modify existing lesson plans
- ☞ Additional concerns and next steps